

**RESIDENTIAL APPRAISER
RENEWAL LICENSE FEE**

(William Clay Stewart)

**TO BOARD
08/21/17**



NORMAN A. CANNADY, JR.

TAX ASSESSOR
MADISON COUNTY

CANTON OFFICE
P.O. BOX 292
CANTON, MS 39046-0292
CANTON: (601) 859-1921
FAX: (601) 859-2899
IN STATE: 1-800-428-0584 Ext 1921
JOHN FOX, CHIEF DEPUTY

MADISON ANNEX
171 COBBLESTONE DR.
MADISON, MS 39110-9197
MADISON: (601) 856-1796
FAX: (601) 856-1855
WWW.MADISON-CO.COM
DIANE ODOM, CHIEF DEPUTY

Date: August 15, 2017

TO: Madison County Board of Supervisors
Buddy Voelkel, Madison County Comptroller

From: Norman A. Cannady, Jr., Madison County Tax Assessor

Re: William Clay Stewart Residential Appraiser License Fee

Attached is a renewal notice for Mr. William Clay Stewart's Residential Appraiser license. Please process this notice for payment in the form of THREE (3) separate checks in the amounts of \$325.00, \$50.00, and \$80.00. Each check should be made out to the "Mississippi Appraisal Board" and reference in the memo line "William Clay Stewart RA-325." The checks should be mailed along with a copy of the renewal notice to:

Mississippi Appraisal Board
P.O. Box 12685
Jackson, MS 39236

Copy of Appraisal Board License Renewal Notice enclosed.

A handwritten signature in cursive script that reads "Norman A. Cannady, Jr.".



Mississippi Real Estate Appraiser Licensing and Certification Board

ADMINISTRATOR
ROBERT E. PRAYTOR
www.mrec.ms.gov

LEFLEURY'S BLUFF TOWER, SUITE 300
47801-55 NORTH, JACKSON, MS 39211

P.O. BOX 12685
JACKSON, MS 39236

(601) 321-6970 - Office
(601) 321-6956 - Fax

June 27, 2017

MR. WILLIAM CLAY STEWART
263 ROBINSON SPRINGS RD
FLORA, MS 39071

RE: Mississippi Appraisal Board License Renewal Notice
Renewal Cost prior to License Expiration Date: \$325.00
Federal Registry Fee: \$80.00 (for Active licenses only)
Fingerprint Background Fee: \$50.00 (all licensees)
Web URL for online renewal: <https://www.mrec.webapps.ms.gov/home.aspx>
Continuing Education Summary: Non-Compliant
Elective Hours: 15.0 of 21.0 required hours taken
Uniform Standards Hours: 7.0 of 7.0 required hours taken

NOTE: Continuing Education CANNOT be uploaded to a licensing file. All CE Certificates should be hand delivered or sent by U. S. mail, fax, or e-mail (mab@mrec.state.ms.us). Any license may be renewed (active or inactive) without the appraiser being "CE" Compliant.

Your Residential Appraiser License #RA-325 expires on August 31, 2017.

Licensees are encouraged to submit their license renewal applications online. The web address, online renewal application and additional instructions for this online renewal process is provided at the above captioned web link. Please use this link to begin the renewal process. If you are hand delivering or mailing your renewal, please make sure to provide THREE (3) separate checks (one for renewal \$325.00, one for background check \$50.00 and one for the Federal Registry \$80.00) and a signed Pledge Form.

In order to complete the renewal process, Licensees will need the following information:

- The License Type and License Number as printed on your current Wall License/Pocket Card
- The last four digits of your Social Security Number
- Last Name
- Date of Birth
- One of the following: Debit/Credit Card - Visa, MasterCard, American Express, Discover or E-Check

If you do not complete the renewal application and pay your renewal fee prior to the expiration of your current license, your license will automatically be placed on inactive status. Mississippi Code, 73-34-45(1), allows you sixty (60) days from the renewal date to renew your license by paying the renewal fee and a 100% penalty. After the sixty (60) day "penalty period", your appraiser file will be closed by operation of law.

The Mississippi Code, 73-34-14 (b), requires all appraisers, when renewing their license, to submit to a fingerprint-based criminal history records check of the Mississippi central criminal database and the Federal Bureau of Investigation criminal history database. You should receive a blank fingerprint card from the Appraisal Board 60 days in advance of your renewal expiration date but, if you do not receive the card, please contact one of our staff members at 601-321-6970 to request an additional mailing. The mailing of the fingerprint card will contain specific instructions concerning the use of the card and the protocols associated with a proper set of fingerprints.

If you have any questions, please contact the MAB at the email or phone number listed above.

Please note: If you hold multiple appraisal licenses, you will receive this information for each license.

Sincerely,



Michael E. McGee
Deputy Director